

## Once Provider account access is established, providers can view claims status, payment dates, patient/member eligibility, accumulators, and Explanation of Benefits (EOBs).

\*For instructions on setting up a provider account, please refer to the WEBeci Provider Portal Instructions- Account Setup

## How to Navigate the Site

Once logged in to the site (<u>https://www.webeci.com/WEBeci287-1/go/287SBMA</u>), you will see the Home page and the available options to select, as shown below:



How to view claims for a member:

- 1. Click the "Claims Search" option on the left.
- 2. Enter the Member ID or SSN and select from the "Show Me" dropdown to expand your search to view all claims submitted for the member. *\*Please note that access to all claims will solely be by the associated Provider Tax ID.*
- 3. Enter the Member ID or SSN, Service Dates, or claim number to refine your search.

_	SBMA Suff Boorts, Management ad Administraters
	CLAIM SEARCH
MAIN MENU Home	* = Required
Patient Search	Search Options
Provider Search Resources User Settings	Patient ID SSN/CERT/ALT ID *
Help Log Out	Provider Tax ID 231355135
	● Show Me Last 10 Claims ▼
Powered By: Eldorado Computing, Inc.	From - Through Service Dates mm/dd/yyyy mm/dd/yyyy Claim Number 000-000000-00 Search



## 4. If available, the results will include:

(Provider details, Group Number, Claim Number, Member/patient information, Claim Status Date, Date(s) of Service, Billed and Payment info).

		CLAIM SEARCH	RESULTS					
MAIN MENU								
l l	Home							
Claim Se	earch	Provider						
Patient Se	earch	Member		001				
Provider Se	earch							
Resor	urces	Claim Number	Category Code	Status - Date	Service Period	Billed	Payment	Pay Method
User Set	tungs Help	Patient	Date of Birth	Gender	Med Rec No	Bill Type	Check No	Check Date
Log	g Out	-00	<u>F1</u>	<u>0</u> -				СНК
Powered By: Eldorado Computing,	M , Inc.	00 -00 -00	E1 E1	0 0 0				снк
		-00	<u>F1</u>	<u>0</u> -				СНК

- 5. Click on the claim number link for additional information and necessary details associated with the claim, such as service dates/codes and payment details.
- 6. To view or download an EOB, click on the "View/Print Explanation of Benefits Document" link at the top of the page.

	CLAIM INFORM	IATION								
MAIN MENU Home	Claim Search	Printer Friendly	Page		View/Print Exp	lanation of Ber	nefits Doci	ument		
Claim Search	Payer	SBMA	001							
Patient Search	Provider									
Provider Search	Member									
Resources										
User Settings Help	Claim Number	Service Period		Category	Status and	i Date		Billed	Payment	Check No
Log Out										
	Patient Name	Date of Birth		Gender	Med Rec	: No	B	ill Type	Payment Method	Check Date
									СНК	
WERSON										
Powered By:	Service Lines									
Eldorado Computing, Inc.	Service Dates	Svc Qual Svc Code	Proc Mo	d Charge	Payment	Reason	Units	Category	Status - Date	Control No
								,		
	Orthograph Orde	(-)								
	Category Code	(S)								
	F1 Finalized/Pa	lyment - The claimvine has been	paid.							
	Status Code(s)									
	0 Cannot prov	ride further status electronically								
	Service Qualifi	er(s)								
	HG Health Care	Financing Administration Comm	on Procedu	ral Coding Syst	em (HCPCS) Codes					
	Reason Code I	Description								
	02 CO-PAY TO 01 PHCS DISC	PT RESP NOT PPO DISC								
	26 NOT A COV	ERED SERVICE								
	EOB Message									
	PAID IN ACCORDANC	E WITH THE PHCS DISCOUNT	RATE AGR	EEMENT						



Where to view Accumulations:

- 1. Navigate back to the Main Menu options and select "Patient Search."
- 2. Search by Member ID or SSN (update the eligibility date if necessary).
- 3. Hit "Search" to view Patient Information, which will include demographics and coverage information.
- 4. Select "View Accumulations."

	PATIENT INFO	RMATION				
MAIN MENU	View Accumulations	>				
Home						
Claim Search	Payer	SBMA	001			
Provider Search	Provider					
Resources						
User Settings	Member					
Help						
Log Out						
	Demographics	& Statistics				
	Name			Date of Birth		
	Member ID			Current Status	Active	
Powered By: Eldorado Computing, Inc.	Alternate ID 1			Alternate ID 2		
	Address			Certificate Number		
	City			Gender		
	State					
	Zip					
	Home Phone					
	Work Phone					
	Coverage Infor	rmation As Of: 0	9/05/2024			
	Effective Date 0	4/01/2024	Termination Date			
	Plan	Туре	Status	Plan ID		Coverage Level
	Major N	fedical	Active Coverage	MM-ELITECAR	E	

On this page, you will see a dropdown to select the applicable plan year followed by; 'Accumulation Type, Standard Accumulation Categories, and Totals.'

	ACCUMULATIONS	
MAIN MENU Home Claim Search Provider Search Resources User Settings Help Log Out	Printer Friendly Page Select Plan Year Accumulation Type 2024 V 2023 K 2023 K 2024 V Plan Benefit O Monthly Lifelime view	
	Major Medical (Standard Accumulations)	
	Categories	Totals
WEBeet M	Lifetime Benefits Paid	
Powered By: Eldorado Computing, Inc.	Total Charges	
	Total Charges Not Covered	
	Total Payments	
	Plan Year Payments	
	Out Of Network Deductible	
	In Network Deductible	
	Out Of Network Out-Of-Pocket	
	In Network Out-Of-Pocket	
	Standard Deductible Carryover	
	In Network Deductible Carryover	
	Total Copayment Charges	
	Number of Copayments	

## WEBECI PROVIDER PORTAL INSTRUCTIONS – NAVIGATING THE SITE



To ensure easy access and avoid issues with the link, please save the following as a favorite or a bookmark: Complete URL: <u>https://www.webeci.com/WEBeci287-1/go/287SBMA</u>

If you forgot your password, click the link below to have your password hint revealed.



If you forgot your password and the hint provided does not resolve the login issue, click the "Reset Your Password" link to reset your password. This option will require you to answer the security questions that were set up when you created your account.

PASSWORD RES	ET	hd
Answer your secret	questions to reset your password:	
This feature may not be a since security enhanceme Preferences.	vailable to you if you are logging in for the first tin nts were implemented. These questions and an	me, or for the first time swers are updated in User
	Reset Password	

For technical issues or difficulty accessing the site, please use the "Contact Us" button to reach out to our team.

Forgot Your Password? | Reset Your Password | Provider Access Request | Contact Us